



Working Visa

General Information

Please be advised that your employer in Switzerland must directly submit the application for your work permit to the competent Migration Office in Switzerland. For more information, please refer to [Cantonal immigration and labor market authorities](#)

Prior to your visit for submission, you are kindly requested to set an appointment with us.

Requirements with Authorization

Ermächtigung zur Visumerteilung/Autorisation habilitant des représentations suisse à délivrer un visa

- 1. One national (type D) Visa application form**
duly filled in, dated and signed (must be identical as in passport) by the applicant. Applications which are not duly completed, dated and signed will not be accepted. Please also indicate your e-mail address and a contact phone number.
 - 2. Passport (original and one copy)**
valid at least 12 months, issued within the last 10 years and with at least two blank visa pages
The copy of the passport must contain photo, biodata and signature pages
 - 3. Two recent passport photos** recently taken, size 35mm x 45mm/1.38 x 1.77 inches
 - 4. ID Card or valid ARC residence permit (original and one copy)**
 - 5. One copy of authorization issued by Swiss authority**
 - 6. One copy of employment contract**
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Requirements without Authorization

- 1. Three national (type D) Visa application form**
duly filled in, dated and signed (must be identical as in passport) by the applicant. Applications which are not duly completed, dated and signed will not be accepted. Please also indicate your e-mail address and a contact phone number.
 - 2. Passport (original and two copies)**
valid at least 12 months, issued within the last 10 years and with at least two blank visa pages
The copy of the passport must contain photo, biodata and signature pages
 - 3. Four recent passport photos** recently taken, size 35mm x 45mm/1.38 x 1.77 inches
 - 4. ID Card or valid ARC residence permit (original and one copy)**
 - 5. Two copies of your employer's invitation letter and your contract of employment**
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Please note that this is not an exhaustive list. If necessary, you may be requested to bring additional documents.

All documents must be in English or one of Swiss official languages. Please be aware that only complete applications will be accepted.

The national Visa application fee amounts to EUR 60.- for adults and is **due in TWD in cash**. The fee will be charged upon your submission and is not refundable.

Processing your visa application takes 2-3 working days. If your visa has not been approved by your submission, the entire procedure may take 8 – 12 weeks.

The submission of a complete file does not guarantee the granting of a visa. In case of a refusal, the Trade Office of Swiss Industries is not liable for any costs that might have occurred in the application process.