



## Transit Visa (Schengen Visa, type C) / Airport Transit Visa (Schengen Visa, type A)

**Please note: For each applicant a complete file is required (including children).**

**Please be aware that if you travel by plane within the Schengen zone (e.g. Zurich - Paris or Zurich - Geneva) you leave the international transit zone of the respective airport and an entry into Schengen takes place. You'll therefore need an entry visa (transit visa - Schengen Visa, type C) otherwise the staff of the air carrier won't let you board the plane in Russia.**

Requirements for a transit visa (Schengen visa, type C; according to the harmonized list of supporting documents of Embassies and Consulates of Schengen Member States in Russia):

1. One application form "Antrag auf Erteilung eines Schengen-Visum" (Application for a Schengen-Visa) duly completed (in German, French, Italian or English) and signed by the applicant in person (consult "Visa forms / Photo requirements" on our website). Visa application forms of minors (below the age of 18) need to be signed by at least one of their parents or the person exercising legal guardianship.
2. Passport which must be valid at least three months after the date when the holder leaves the Schengen space, containing at least two empty pages and issued within the previous 10 years.
3. Copy of the internal passport (issued at the age of 14): pages concerning the applicant's biodata, issued international passports, marital status and registration in Russia.
4. 2 identical, recent passport photographs, meeting Schengen requirements (one glued on the application form, the other attached) (consult "Visa forms / Photo requirements" on our website).
5. Accident/health insurance valid for the entire stay and accepted in the whole Schengen space (only copy). The insurance must cover the minimum amount of EUR 30'000.00 (coverage: repatriation for medical reasons, urgent medical attention, emergency hospital treatment and transportation of the body in case of death).
6. If applicable, documents related to the onward journey to the final destination (visa or other entry permit for the third country of destination, tickets for onward journey).
7. Evidence of employment (letter from the employer) and evidence of income (earnings statement or salary slip); for students: student card (original and copy)
8. Solvency proof (bank account statement showing the movements for the last three months, bank letter confirming the balance of the account or travelers cheques and their copies). Each person must have at least CHF 100.00 for every day of stay at his/her disposal (or the equivalent amount in another currency). **To show cash money is never requested from our side and will not be accepted!**

**For children under 18 years of age:**

**In addition:**

9. Copy of the birth certificate
10. If a child travels alone or is only accompanied by one parent: an authorization translated (into German, French, Italian or English) and signed in front of a notary public by the parents/the parent who is not travelling, is required (original and copy).
11. Copies of the valid Schengen visas of the parents travelling with the child, if the parents submit their applications not at the same time

**For children registered in parents' passport:**

12. One application form "Antrag auf Erteilung eines Schengen-Visums" (Application for a Schengen-Visa) duly completed and signed by the parent in whose passport the child is registered.
13. 2 identical, recent passport photographs, meeting Schengen requirements (one glued on the application form, the other attached. Consult "Visa forms / Photo requirements" on our website).
14. Copy of the birth certificate.
15. If applicable, documents related to the onward journey to the final destination (visa or other entry permit for the third country of destination, tickets for onward journey).
16. Accident/health insurance valid for the entire stay and accepted in the whole Schengen space (only copy). The insurance must cover the minimum amount of EUR 30'000.00 (coverage: repatriation for medical reasons, urgent medical attention, emergency hospital treatment or transportation of the body in the case of death).
17. If the child is not accompanied by both parents, required is in addition: an authorization translated (into German, French, Italian or English) and signed in front of a notary public by the parent who is not travelling (original and copy) or a copy of the valid Schengen visa of the 2nd parent also travelling together with the child, if this parent submits his/her application not at the same time.

**For Third country nationals:**

All non-Russian citizens living in Russia have to be legal residents of the Russian Federation and need to present the relevant documents (residence permit, long-term visa or FMS registration: original and copy). These documents need to be valid for at least 3 months beyond the planned return from the Schengen area or a document is to be submitted that the holder has applied for the renewal of proof of legal residence.

If there are no Schengen visas in the passport you are submitting with the application, but you had Schengen visa in the past, it is recommended to submit either the annulled/old passport or at least copies of the 2 last Schengen visa and the page with the personal data of that passport together with your application.

**Citizen of certain countries need in any case a so called airport transit visa (Schengen Visa, type A), even if they don't leave the international transit zone of the airport and don't enter into the Schengen area.**

Please contact the Swiss Embassy for more detailed information.

Required documents for an airport transit visa (type A):

1. One application form "Antrag auf Erteilung eines Schengen-Visums" (Application for a Schengen-Visa) duly completed (in German, French, Italian or English) and signed by the applicant in person (consult "Visa forms / Photo requirements" on our website). Visa application forms of minors (below the age of 18) need to be signed by a least one of their parents or the person exercising legal guardianship.
2. Passport which must be valid for at least three months after the date of travel or the return to Russia, containing at least two empty pages and issued within the previous 10 years.
3. 2 identical, recent passport photographs, meeting Schengen requirements (one glued on the application form, the other attached) (consult "Visa forms / Photo requirements" on our website)
4. If applicable, documents related to the onward journey to the final destination (copy visa or of other entry permit for the third country of destination, copy of tickets for onward journey).

**For children under 18 years of age:**

**In addition:**

5. Copy of the Birth certificate and translation (into German, French, Italian or English).
6. If a child travels alone or is only accompanied by one parent, an authorization translated (into German, French, Italian or English) and signed in front of a notary public by the parents/the parent who is not travelling, is required (original and copy).
7. Copies of the valid Schengen visas of the parents travelling with the child, if the parents submit their applications not at the same time.

**For children registered in parents' passport:**

8. One application form "Antrag auf Erteilung eines Schengen-Visums" (Application for a Schengen-Visa) duly completed and signed by the parent in whose passport the child is registered.
9. 2 identical, recent passport photographs, meeting Schengen requirements (one glued on the application form, the other attached. Consult "Visa forms / Photo requirements" on our website).
10. Copy of the birth certificate and translation (into German, French, Italian or English).
11. If the child is not accompanied by both parents, required is in addition: an authorization translated (into German, French, Italian or English) and signed in front of a notary public by the parent who is not travelling (original and copy) or a copy of the valid Schengen visa of the 2nd parent also travelling together with the child, if this parent submits his/her application not at the same time.

A minimum time of **three working days after submission** of the visa application (not counting day of deposit) or receipt of the complete visa request at our section (not counting deposit and transmission by our Outsourcing-Partner) and **payment of visa fees** is needed for consideration of the visa application.

Travelers wishing to apply for a transit or an airport transit visa must submit their applications in person or can be represented by a travel agency accredited with the Swiss Embassy or by close relatives (spouse, mother, father, daughter, and son). If the documents are submitted by close relatives, the "messenger" has to provide

proof of the family ties (copy of birth certificate or marriage certificate: does not need to be legalized or translated) and to show proof of identity.

The Embassy of Switzerland reserves the right to:

- request additional documents (article 21/8 Schengen Visa Code).
- transmit the application to authorities in Switzerland for decision/approval.
- summon the applicant for an interview (article 21/8 Schengen Visa Code).

Moscow, 14.11.2014