

## FAMILY REUNION IN SWITZERLAND - Child with Parent

Please submit the following documents to :

**Embassy of Switzerland, Kanda Highway/Ridge Street, P.O. Box 359, Accra, Ghana**  
**Tel +233 302 228125 and 228185, Fax +233 302 223583, E-Mail: acc.visa@eda.admin.ch**

- **Certified True Copy** of Original Birth Certificate for the child – and one photocopy (not older than 6 months).
- Baptism certificate for the child – photocopy  
or any other supporting document related to the child's birth - photocopy
- Custody Order **done at the Court – original** (not older than 6 months)
- Passport of the child
- « Questionnaire – Verification/legalisation of documents for Family Reunion in Switzerland » duly filled in and signed by the parent in Switzerland, asking for family reunion
- « Authorisation regarding verification of authenticity of documents by a Law Firm”
- Visa application form in triplicate – **three originals**
- 4 passport photos of the child (with white background)

*The **original documents** will be sent to the relevant Swiss authorities – with the exception of the passport – and **will n o t be returned to you**. Please provide the necessary photocopies for yourself.*

**When handing over the documents to the Embassy you are asked to pay the following fees :**

**Lawyer's Fee** depending on region between GHC 700.00 – GHC 1'250.00, for 3 basic documents. Additional documents will be charged (GHC 100.00 per piece)

**Embassy's Fee** (pro rata temporis)

**Visa**

Handling Fee

Visa postage

Frais de port

**GHC**.....

**GHC**.....

**GHC**.....

**GHC**.....

**GHC**.....

Miscellaneous : .....

**GHC**.....

**T o t a l :**

**GHC** .....

**Enclosure:**

- Questionnaire – Verification/legalisation of documents for Family Reunion in Switzerland
- Authorisation regarding verification of authenticity of documents by a Law Firm
- Visa Application Form in triplicate