

LEADING HOUSE FOR THE MIDDLE EAST AND NORTH AFRICA**“INNOVATION STARTING GRANTS” – APPLICATION FORM**

Note: les candidatures peuvent être déposées en français. Le formulaire de candidature existe uniquement en anglais, mais il peut être rempli en français, de même que les annexes.

1. GENERAL INFORMATION

Project title	
Keywords	
Swiss institution(s)	
MENA region academic partner (name and country)	
MENA region non-academic partner (name and country)	
Intended start date	
Duration (up to 12 months)	
Total funding requested (in CHF)	

1.1. Swiss main applicant – Personal data

Family name:	
First name(s):	
Academic degree:	
Gender:	
Date of birth:	
Nationality:	
Institution:	
Address:	
Postcode and city:	
E-mail:	
Phone number:	

1.2. Academic partner from the MENA region – Personal data

Family name:	
First name(s):	
Academic degree:	
Gender:	
Date of birth:	
Nationality:	
Institution:	
Address:	
Postcode and city:	
Country:	
E-mail:	
Phone number:	

1.3. Non-academic partner from the MENA region – Personal data

Family name:	
First name(s):	
Academic degree (if any):	
Gender:	
Date of birth:	
Nationality:	
Company/institution:	
Address:	
Postcode and city:	
Country:	
E-mail:	
Phone number:	

1.4. Additional Swiss or MENA region participants – Personal data

Please add below additional tables for every additional participant, if applicable.

Family name:	
First name(s):	
Academic degree:	
Gender:	
Date of birth:	
Nationality:	
Institution:	
Address:	
Postcode and city:	
Country:	
E-mail:	
Phone number:	

Family name:	
First name(s):	
Academic degree:	
Gender:	
Date of birth:	
Nationality:	
Institution:	
Address:	
Postcode and city:	
Country:	
E-mail:	
Phone number:	

2. BUDGET

Please fill in the budget tables, following the instructions below:

- Present the contributions of each partner (in cash and in kind).
- Third-party funding sources must be mentioned as well. If necessary, the table may be adapted by the applicant.
- A roundtrip economy ticket for flights up to CHF 1,000 per trip may be granted.
- Accommodation costs and consumables or equipment can be granted. Please indicate the estimated costs in detail.
- Partial salary costs may only be granted for the author of a joint proposal to be submitted to a larger funding agency.

2.1. Requested innovation starting grant

The total requested innovation starting grant should include the budget needed by all three partners (tables 2.2, 2.3 and 2.4) minus the contributions (table 2.5).

Please note: Totals in each table and reported amounts in the table below are calculated automatically. In order to update one or more amounts in the tables, please press Ctr+A and F9, or highlight a cell and either press F9 or right-click and click "Update field", or close the file and open it again.

Total project costs for the Swiss partner (equals total from table 2.2)	+	0
Total project costs for the MENA academic partner (equals total from table 2.3)	+	0
Total project costs for the MENA non-academic partner (equals total from table 2.4)	+	0
Total contributions (equals total from table 2.5)	-	0
Requested innovation starting grant	=	0

2.2. Project costs for the Swiss partner

For each category or activity, give the total cost, including contributions (in cash and in kind) by the Swiss partner.

Salary cost contributions are only permitted for the preparation of a joint proposal to be submitted to a larger funding agency (e.g. Innosuisse).

Category or activity	Details	Amount (CHF)
Salary contribution		
Travel expenses		
Accommodation costs		
Costs for equipment		
Costs for consumables		
Other		
Total amount		0

2.3. Project costs for the MENA academic partner

For each category or activity, give the total cost, including contributions (in cash and in kind) by the MENA academic partner.

Category or activity	Details	Amount (CHF)
Travel expenses		
Accommodation costs		
Costs for equipment		
Costs for consumables		
Other		
Total amount		0

2.4. Project costs for the MENA non-academic partner

For each category or activity, give the total cost, including contributions (in cash and in kind) by the MENA non-academic partner.

Category or activity	Details	Amount (CHF)
Travel expenses		
Accommodation costs		
Costs for equipment		
Costs for consumables		
Other		
Total amount		0

2.5. Contributions

Please sum up the contributions (both in cash and in kind) by each partner. You can give details in the relevant column.

Source	Details	Amount (CHF)
Swiss partner		
MENA academic partner		
Non-academic partner		
External contributions		
Total amount		0

3. PROJECT PROPOSAL (5 pages maximum)

Please provide all the information listed below (1 - 8), maximum 5 pages, plus annexes (9).

1. Project description and objectives
2. Relevance and innovativeness of the topic
3. Description of past or existing research collaboration between the partners, if any
4. Expected outcomes including technological, economic or social merit
5. Expected benefits of the projects for partners and follow-up activities
6. Time frame and work plan
7. Agency/funding scheme to which a joint proposal shall be submitted (if applicable)
8. Intended Intellectual Property Rights (IPR) agreements (if applicable)
9. Annexes:
 - Bibliography
 - CVs of all involved collaborators (max. 2 pages each)

Important observation: please send the application and all related attachments in one PDF document.

4. SIGNATURES

I hereby confirm that all the information given in this application and the attachments is correct to the best of my knowledge.

Place, Date

Swiss main applicant

Place, Date

Academic partner from the MENA region

Place, Date

Non-academic partner from the MENA region