



## Schengen Visa

### Visa for which an authorization has been delivered directly in Switzerland

Please note: only foreign residents and foreign students in the United States who have a valid permanent resident card or U.S. visa (e.g. categories F1 (I-20), H1B (I-797), G1, J1, I-512, etc.) may apply for a visa. If you have a B1/B2 visa, you must apply in your country of residence.

**Note for children (dependents) and spouses of Swiss and EU/EFTA nationals:** point 8 does not apply. Instead, please include the following documents: Notarized copy of valid Swiss or EU passport of spouse/partner/parent and proof of family relation (marriage/birth certificate or partnership contract). Visa will be free of charge.

Please note that this is not an exhaustive list. If necessary, you may be requested to bring additional documents.

**Before booking an appointment with VFS, please email a copy of the cantonal authorization and a copy of your last Schengen visa to the competent Swiss representation for document verification and indicate your place/state of residence. Please include the Swiss representation's response to your email with your visa application, see point 7.**

If the authorized stay is for less than 90 days within 6 months (also applies to work authorizations for 120 days within 12 months), the entry visa is issued in form of a Schengen visa. Your application has to be submitted in person to VFS, unless the fingerprints of the applicant were collected within the last 59 months for a previous Schengen visa (\*).

(\*) the application can be submitted by mail. However, it cannot be determined whether the quality of the biometric data allows copying of the fingerprints from a previous visa until the application is processed. For that reason, an in-person appearance might still be required.

Requested documents		Yes
1	<b>Schengen visa application form, original</b> Duly filled out, dated and signed by the applicant. <a href="#">Click here to submit your application and make an appointment: "Book an appointment" / "Book now"</a> For minors (under 18 years of age), both parents will need to sign and enclose copies of their passports. If one parent has sole custody, custody agreements/orders have to be submitted.	<input type="checkbox"/>
2	<b>Passport photo</b> 1 passport-sized picture (3.5 x 4 cm or U.S. standard-sized passport photo): Color photo on a white background Taken from the front; without obstruction Recent (less than 6 months old) Please find the exact requirements <a href="#">here</a> . Digital files and photocopies will not be accepted.	<input type="checkbox"/>
3	<b>Original passport</b> Valid at least 3 months after departure from the Schengen area Issued within the last 10 years With at least 2 blank visa pages	<input type="checkbox"/>
4	<b>Copy of valid passport</b> 1 photocopy of the passport (personal data page)	<input checked="" type="checkbox"/>

5	<b>Proof of residency in the United States</b> Notarized <b>copy of Green Card</b> Copy of <b>H1B / H4 / L1</b> visa + 1 notarized copy of <b>I-797 / I-129S</b> Copy of <b>F1</b> visa + 1 notarized copy of the <b>I-20</b> with valid travel endorsement signature not older than 1 year Copy of <b>J1</b> visa + 1 notarized copy of <b>DS-2019</b> with valid travel endorsement Copy of <b>A or G</b> visa Other proof: _____	<input type="checkbox"/>
6	<b>Copy of authorization issued by the Swiss cantonal authority</b>	<input type="checkbox"/>
7	<b>Copy of email correspondence with competent Swiss representation</b>	<input type="checkbox"/>
8	<b>Visa fee (non-refundable)</b> The visa fee is subject to change: please check the website for the <a href="#">current fee</a> .	<input type="checkbox"/> Adult <input type="checkbox"/> Child (6-12)

**Important general information:**

- The visa application must be submitted no more than 6 months prior to departure and no later than 7 calendar days before the intended start of the trip.
- During the visa processing period, the return of the passport is not possible.
- The corresponding Swiss representation cannot be held responsible for any inconvenience caused by delays.