

# Counter services / Price list *(non-exhaustive list)*

Prices valid from

11.6.2024

Service	Remarks	CHF	GBP	
<b>Authentication, confirmation, certification</b> Prices excluding local postage	Authentication	per document	40.00	36.00
	Confirmation / Certification	per document	40.00	36.00
<b>Identity Documents Switzerland</b> Prices excluding local postage	Passport adult	incl. postage CH < representation	149.00	134.00
	Passport & identity card adult	incl. postage CH < representation	166.00	151.00
	Passport child	incl. postage CH < representation	69.00	63.00
	Passport & identity card child	incl. postage CH < representation	86.00	79.00
	Identity card adult	incl. postage CH < representation	74.00	67.00
	Identity card child	incl. postage CH < representation	39.00	36.00
	Temporary passport (adult/child)		100.00	90.00
	Temporary passport: Surcharge outside office hours		25.00	23.00
	Temporary passport: Surcharge week-end / public holidays		50.00	45.00
	Laissez-passer		40.00	36.00
	Laissez-passer: Surcharge outside office hours		20.00	18.00
	Laissez-passer: Surcharge week-end / public holidays		20.00	18.00
<b>Identity Documents Liechtenstein</b> Prices excluding local postage	Passport adult	incl. postage FL < representation	149.00	134.00
	Passport child (12 to 18 years)	incl. postage FL < representation	69.00	63.00
	Passport child (under 12 years of age)	incl. postage FL < representation	69.00	63.00
	Identity card adult	incl. postage FL < representation	74.00	67.00
	Identity card child (12 to 18 years)	incl. postage FL < representation	39.00	36.00
	Identity card child (under 12 years of age)	incl. postage FL < representation	39.00	36.00
	Passport & identity card adult	incl. postage FL < representation	159.00	143.00
	Passport & identity card child	incl. postage FL < representation	79.00	72.00
	Temporary passport		80.00	72.00
<b>Naturalisation</b>	Naturalisation adult	Fees SEM	600.00	536.00
	Naturalisation minor	Fees SEM	350.00	313.00
	On time-based fee (at least 3 hours)	Fee representation	450.00	402.00
<b>Visa</b>	Visa Adult (EUR 80.00)		90.00	81.00
	Visa Child (6-12 years) (EUR 40.00)		45.00	41.00
	Visa according agreement VFA (EUR 35.00)		35.00	32.00
	Visa adult according to art. 25a (EUR 120.00)		135.00	121.00
	Appeal against visa refusal	Fee SEM	200.00	179.00

<b>Civil Status Affairs</b> Prices excluding local postage, authentication/apostilles and cantonal fees	Receipt Application to preparatory procedure of marriage		150.00	134.00
	Translation and legalisation of civil status documents for a preparatory marriage on time-based fee (at least half hour)	incl. postage representation < CH	80.00	72.00
	Conversion registered partnership into marriage	incl. postage representation < CH	80.00	72.00
	Certificate of civil status	incl. fee FOCS & Civil Status Authority, postage CH < representation	70.00	64.00
	Certificate of civil status urgent	incl. fee FOCS & Civil Status Authority, postage CH < representation	85.00	78.00
	Change of registered sex	incl. postage representation < CH	80.00	72.00
	Change of registered sex, legal representative separate	incl. postage representation < CH	35.00	32.00
	Receipt Name declaration (after divorce / dissolution of partnership / death)		80.00	72.00
<b>Postage (representation &lt;/&gt; CH)</b>	Documents		5.00	5.00
	Identity Documents		9.00	9.00
<b>Postage (local)</b>	Postage (local)			9.00

**A receipt has to be issued for each payment!**

Legal basis:

[RS 191.11 FDFA Fees Ordinance \(FeeO FDFA\)](#)

[RS 143.11 Ordinance on Swiss Identity Documents \(de, fr, it\)](#)

[LGBI 2011.454 Ordinance on Fees under the Identity Document Act \(de\)](#)

[RS 141.01 Ordinance on Swiss Citizenship \(de, fr, it\)](#)

[Visa Code](#)

[RS 142.209 Ordinance on fees under the Federal Act on Foreign Nationals \(de, fr, it\)](#)

[RS 172.042.110 Ordinance on Fees in matter of Civil Status \(de, fr, it\)](#)