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The Swiss Embassy in Ankara is looking for a

## Chef for the Ambassador's Residence (100%)

100%      Ankara

The Embassy of Switzerland in Ankara is seeking a dedicated and experienced full-time chef for the official residence of the Swiss Ambassador.

### Responsibilities

As the residence chef, you will be independently responsible for the planning, preparation and presentation of high-quality meals for:

- Official receptions
- Official luncheons, dinners and buffets

### Duties

- Designing diverse and well-balanced menus tailored to international guests, dietary requirements, regional preferences and diplomatic etiquette
- Coordinating purchases and managing stock and inventory
- Sourcing top-quality ingredients that balance cost, quality, and availability
- Ensuring full compliance with hygiene and food safety standards
- You will also be expected to work with discretion, adaptability, and cultural sensitivity in a diplomatic setting
- Flexibility to work during evenings and, on rare occasions, weekends

### Your Profile

- Proven experience as a chef, ideally in a private or diplomatic setting
- Background in international cuisine and openness to learning Swiss culinary traditions
- Strong organizational skills and a sense for cost-efficient purchasing and planning
- Solid knowledge of food safety, hygiene, and proper storage practices
- Basic computer skills (MS Office) for communication and planning
- Discretion, flexibility, reliability, and resilience under pressure
- Language skills in English, German, or French are an advantage

We offer a competitive remuneration package (including 13<sup>th</sup> salary and fixed overtime compensation), advanced health and social insurance package, fair working conditions and a safe work environment.

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### Application

Please submit your cover letter,  
CV and diplomas/work  
references as a PDF  
via email to:

[ankara.candidatures@eda.admin.ch](mailto:ankara.candidatures@eda.admin.ch)

**Application deadline:**

**22.08.2025**

**Start date:**

**01.09.2025 or by agreement**

The Federal Administration is mindful of the different life paths of its employees and values diversity. It attaches the highest importance to equal treatment. Your application will be deleted 90 days after the application deadline.