



## Marriage to be performed in Switzerland

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July 2022

### Documents to submit

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From the Mozambican fiancé(e):

- Application for preparatory procedure for marriage**, to be completed and signed at Regional Consular Center (form will be handed out during the visit)
- Declaration concerning pre-conditions for entering into marriage**, to be completed and signed at Regional Consular Center (form will be handed out during the visit)
- Original birth certificate\*** (Assento de nascimento/certidão de narrativa completa do registo de nascimento). issued by the “Conservatória do Registo Civil” of the main town in the district where the child was born (for **legalization** see page 2)
- Original certificate of marital status\***, done before a Notary Public, containing the following information: surname, first name, civil status and place of residence (for **legalization** see page 2)
- Original Certificate of residence\*** (certificado de residência), issued by the “Município” of the hometown (for **legalization** see page 2)
- Original, valid passport** and two photocopies thereof

If you have previously been married or if widowed:

- Original divorce certificate\*** (certidão/assento de divórcio e separação de pessoas) issued by the competent “Tribunal Judicial” of the province where the divorce has been pronounced (for **legalization** see page 2)
- Original marriage certificate with the mention of the divorce\*** (assento de casamento/certidão de narrativa completa do registo de casamento com averbação do divórcio), issued by the “Conservatória do Registo Civil” of the main town in the district where the marriage took place (for **legalization** see page 2)
- Original death certificate\*** (assento de óbito or certidão de narrativa completa do registo de óbito), issued by the “Conservatória do Registo Civil” of the main town in the district where the child was born (for **legalization** see page 2)

From the Swiss or foreign fiancé(e) living in Switzerland:

- Copy of the Certificate of Civil Status for Swiss Nationals (Personenstandsausweis / Certificat individuel d'état civil / Certificato individuale di stato civile), if available
- Copy of his/her passport
- For foreigners living in Switzerland -> copy of his/her Swiss residence permit

The original certificates are submitted to the competent civil status authority in Switzerland and will not be returned (**photocopies or certified copies are not accepted**).

All documents marked with a \* **must not be older than six months** (date of issue) at the time of their submission to the Regional Consular Centre (RCC).

## Translation

Documents that are not in English must be translated into a Swiss national language (German, French, Italian or Romansch).

## Legalization

The documents marked with \* must be first legalized by the Ministry of Justice (Ministério da Justiça, Direcção dos Registos e Notariado) and then by the Ministry of Foreign Affairs (Ministério dos Negócios Estrangeiros e Cooperação – MINEC).

### Ministério da Justiça

Av. Lenine, próxima à esquina com a Av. Ho Chi Minh  
Maputo

### Ministério dos Negócios Estrangeiros e Cooperação

Av. 10 de Novembro  
Maputo

## Fees

The Regional Consular Centre charges a minimum fee of CHF 230.00, payable in South African Rand (ZAR) for filing the application for marriage. The fees in ZAR may vary according to the exchange rate. Depending of the documents presented, additional costs may arise. Please enquire about the exact fee in ZAR before submitting the documents.

That does not include the fees of the Swiss civil registrar.

## Visa

Mozambican citizens require a visa to enter Switzerland. The visa procedure is separate from the marriage preparation process and the fees are not included in the above overview.

Please refer to the following website <https://www.eda.admin.ch/countries/south-africa/en/home/visa/entry-ch.html> for further information and if necessary, contact the Visa section directly ([pretoria.visa@eda.admin.ch](mailto:pretoria.visa@eda.admin.ch))

## Processing time

It is recommended that the application for marriage preparation and the visa application are submitted at **least 4 – 6 months** before the marriage is planned to take place.

If the foreign fiancé(e) is not a Mozambican citizen, some foreign documents may require prior legalizations from other Swiss representations and this procedure may also involve additional fees, expenses and time.

## Further information

It is mandatory that you present yourself in person at the Regional Consular Center in Pretoria to hand in your documents. Please contact the Regional Consular Centre in order to make an appointment.

The Swiss/foreign fiancé(e) living in Switzerland has to submit his/her application for marriage preparation at the competent civil registry office in Switzerland.

The civil registry office in Switzerland in the town or city where the marriage is going to take place is solely responsible for specifying and processing the required documents. **Additional documents may be required.**

Please contact the Regional Consular Centre Southern Africa (RCC) if a **citizen of a different country is concerned or an event took place outside of Mozambique.**

### Regional Consular Centre Southern Africa

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