



Birth of a child in Mozambique to parents not married to each other: entry in the Swiss civil status register

July 2022

Documents to submit

- Original birth certificate*** of the child (Assento de nascimento/ certidão de narrativa completa do registo de nascimento), issued by the “Conservatória do Registo Civil” of the main town in the district where the child was born (for **legalization** see page 2)
- Original birth certificate** of the Mozambican parent (Assento de nascimento/certidão de narrativa completa do registo de nascimento), issued by the “Conservatória do Registo Civil” of the main town in the district where the person was born (for **legalization** see page 2)
- Single status declaration/Sworn affidavit from the Mozambican parent**, done before a Notary Public, stating the current civil status and residence address
- Sworn affidavit from the mother**, done before a Notary Public, stating she is the biological mother of the child, her residential address and civil status at the **time of the child’s birth**
- Sworn affidavit from the father**, done before a Notary Public, stating that he is the biological father of the child, his residential address and civil status at the **time of the child’s birth**
- Copy of the child’s Mozambican passport, if available
- Photocopy of Swiss Passport or ID Card of Swiss parent
- Photocopy of Passport or ID Card of Mozambique parent
- Questionnaire, completed and signed by both parents

If the Mozambique parent have previously been married or if widowed:

- Original divorce certificate*** (certidão/assento de divórcio e separação de pessoas) issued by the competent “Tribunal Judicial” of the province where the divorce has been pronounced (for **legalization** see page 2)
- Original marriage certificate with the mention of the divorce*** (assento de casamento/certidão de narrativa completa do registo de casamento com averbação do divórcio), issued by the “Conservatória do Registo Civil” of the main town in the district where the marriage took place (for **legalization** see page 2)
- Original death certificate of the previous spouse*** (Assento de óbito or certidão de narrativa completa do registo de óbito). issued by the “Conservatória do Registo Civil” of the main town in the district where the person died (for legalization see rubric “Legalization”)

The **original certificates** are submitted to the competent civil status authority in Switzerland and will not be returned. **Photocopies or certified copies are not accepted.** Additional documents may be required if necessary.

All documents marked with a * **must not be older than six months** (date of issue) at the time of their submission to the Regional Consular Centre (RCC).

Regional Consular Centre Southern Africa
225 Veale Street, New Muckleneuk, 0181 Pretoria, South Africa
P.O. Box 2508, Brooklyn Square, 0075 Pretoria, South Africa
Phone: +27 12 452 0660, Fax: +27 12 346 6605
southernafrica@eda.admin.ch ; www.eda.admin.ch/pretoria

Translation

Documents that are not in English must be translated into a Swiss national language (German, French, Italian or Romansch).

Legalization

The documents marked with * must be first legalized by the Ministry of Justice (Ministério da Justiça, Direcção dos Registos e Notariado) and then by the Ministry of Foreign Affairs (Ministério dos Negócios Estrangeiros e Cooperação – MINEC).

Ministério da Justiça

Av. Lenine, próxima à esquina com a Av. Ho Chi Minh
Maputo

Ministério dos Negócios Estrangeiros e Cooperação

Av. 10 de Novembro
Maputo

Fees

Entry of the birth in the Swiss civil status register is free of charge, however in certain cases fees can occur. If this is the case, you will be informed accordingly.

Further information

If the documents are sent by mail: Please include a cover letter mentioning your personal and contact details. It is however strongly recommended to use a private courier company.

Only once the birth of the child has been registered in Switzerland and the nationality of the child has been confirmed, parents can apply for a Swiss passport for their child.

Please contact the Regional Consular Centre Southern Africa (RCC) at the Embassy of Switzerland in Pretoria if **a citizen of a different country is concerned or the birth took place outside of Mozambique.**

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