



## Checklist for National Visa: Student

If you are a foreign resident in Singapore or Brunei planning to study in Switzerland, you can apply for an entry visa at the Embassy of Switzerland in Singapore. *For Singapore and Brunei citizens, please refer to page 2 of this checklist.*

Applications for national visas must be submitted directly to the Embassy. Please book your appointment by visiting the website of [VFS Global: www.vfsglobal.ch/switzerland/singapore/](http://www.vfsglobal.ch/switzerland/singapore/)

If your documents are not in a Swiss language (German, French, Italian), English or Spanish, they need to be translated in one of the aforementioned languages.

Please submit the documents in the exact order given below, please do not staple any documents:

<b>Passport</b> or official travel document and <b>2 copies of passport</b> (photo, personal data and signature page only), issued within the last 10 years, with at least three months validity and with at least 2 blank pages.	<input type="checkbox"/>
<b>Proof of residence in Singapore and 2 copies</b> - Employment Pass / Permanent Resident card and re-entry permit / Dependent Pass / Student Pass with a minimum validity of 3 months.	<input type="checkbox"/>
<b>3 identical, clear and colored passport-size photographs</b> no more than 6-months old, white background. (Please do not affix photographs on the form)	<input type="checkbox"/>
<b>3 national (type D) visa application forms</b> duly completed and signed by the applicant. In case of minors (under 18 years of age): Both parents will need to sign and add a copy of their passports.	<input type="checkbox"/>
<b>Letter of admission</b> to the university/school in Switzerland. Original and 2 copies	<input type="checkbox"/>
<b>Diplomas and certificates</b> , along with translations if applicable Original and 2 copies	<input type="checkbox"/>
<b>Motivation letter</b> stating the objectives of the study signed and dated by the applicant. Original and 1 copy	<input type="checkbox"/>
<b>Proof of payment of the Swiss university/school fees</b> or proof of exemption from the Swiss university/school fees. Original and 1 copy	<input type="checkbox"/>
<b>Proof of financial means</b> (bank statements of last 3 months, bank books, etc.) Original and 1 copy <b>If sponsored:</b> a signed and dated sponsorship letter will have to be submitted along with a copy of the sponsor's passport (pages with photo, personal data and signature only) and his/her bank statements. Original and 1 copy.	<input type="checkbox"/>
<b>Curriculum Vitae</b> Original and 1 copy	<input type="checkbox"/>
<b>Proof of languages skills</b> such as TOEFL or IELTS certificates. German, French or Italian language certificates, if available.	<input type="checkbox"/>

**Please note that:**

- The Embassy of Switzerland and the immigration authority in Switzerland may request additional documents and/or information.
- Visas for Students with the purpose of Study in Switzerland are **free of charge**. To be noted that the final decision if the visa fee is waived is taken by the Embassy of Switzerland.
- Your application will be forwarded for a decision to the competent [cantonal immigration authority](#) where you intend to stay. The procedure takes at least 8 to 12 weeks. Once the entry visa has been authorized, you will have to submit your original passport or travel document to this Embassy in order to obtain your visa. The visa will be issued within 2 business days.
- No copies are made on your behalf and incomplete applications will not be accepted.
- **EU/EFTA citizens as well as citizens of Singapore, Brunei, Japan, Malaysia and New Zealand may submit their applications for a Swiss residence permit directly in Switzerland** with the competent authorities (see web link below), as the above mentioned nationals are exempted from filing a national D visa application abroad with the Swiss Representation.  
[https://www.sem.admin.ch/sem/en/home/ueberuns/kontakt/kantonale\\_behoerden/adressen\\_kantone\\_und.html](https://www.sem.admin.ch/sem/en/home/ueberuns/kontakt/kantonale_behoerden/adressen_kantone_und.html)

Please read the legal notice regarding leaving Switzerland after completion of studies. Not applicable if the goal of the studies is to achieve a Swiss tertiary degree.