



Academic Internship at the Embassy of Switzerland in Qatar

The Embassy of Switzerland in Doha, Qatar, is offering a full-time, remunerated academic internship (40h. per week):

- **1st February – 31st July 2026 (6 months):** application deadline 31 October 2025
- **1st July – 31st December 2026 (6 months):** application deadline 31 March 2026

Academic internships are intended to give students or recent graduates the opportunity to experience the daily work of a Swiss diplomatic mission abroad and familiarize themselves with the various aspects of the diplomatic activities.

The academic intern must cover all costs, such as travel, accommodation and insurance.

Candidates should have:

- Strong interest in international politics -specifically the Middle East and Gulf Region- and international law, and in Swiss foreign policy;
- Ability to grasp new concepts quickly and navigate new areas;
- Ability to write reports and summarize notes quickly on a range of topics and meetings;
- Flexibility and willingness to work on different projects as required by the Embassy;
- Readiness to liaise with the Embassy's partners in person and over the telephone, and to organize and participate in official functions and events;
- Good time management skills and experience of organizing events or meetings;
- Experience of managing social media platforms and creating content for digital engagement.

Candidates must:

- Be a Swiss citizen or resident in Switzerland;
- Possess excellent written and oral communication skills in English;
- Speak and write fluently in German, French or Italian, and have a passive knowledge of at least one other official language;
- Have graduated no more than one year prior to the start of the internship;
- Not have completed more than 6 months of internship experience in the Federal Administration, please note the [FDFA admission requirements](#).

All applicants must submit the following documents in PDF format:

- Curriculum vitae CV (in English);
- Motivation letter (in English);
- Any employment certificates, diplomas or current transcripts;
- Letter(s) of recommendation.

➤ We welcome your application by email : doha.jobs@eda.admin.ch