



Information sheet – Visa Schengen C TRUCK DRIVERS from ALB / MKD / RKS

Please do not send any documents directly to the Embassy. You need to bring your documents in person the day of your appointment. The appointment needs to be booked online at TLScontact.

03.07.2024

REQUIRED DOCUMENTS:

- The person requesting the visa has to appear in person
- Visa application form fully filled-in and signed by the applicant.
- 1 Passport sized color photo, not older than six months, matching ICAO specifications
- Original Passport which must be valid at least three months after the date when the holder leaves the Schengen space and containing at least two empty pages
- 1 Copy of the passport or travel document (pages with photo, personal data and signature)
- Copies of previous visas (if applicable)
- Copy of the employment contract or the social insurance form
- Copy of the driving license (for the vehicle they will operate)
- Certificate of registration of the company
- Payment of the Visa fee in cash (90€ - please bring the exact amount)
- Written request from the inviting company/organization, with official stamp and signature of the company

All documents need to be translated in a Swiss official language (German, French, Italian) or in English.

Please be aware that the Embassy of Switzerland:

- Does not accept an application without previous appointment
- Does not give information about pending cases by email or phone
- Reserves the right to:
 - request additional documents
 - transmit the application to authorities in Switzerland for decision/approval
 - summon the applicant for an interview
 - changes this regulation without any prior notice