

## **VISITOR VISA**

## Incomplete application files and files not allowing a minimum of 15 business days for processing will not be accepted.

Note for children and spouses of Swiss and EU/EFTA nationals: points 7, 8, 9, 10, 11, 12 and 13 do not apply. Instead, please include the following documents: Copy of valid Swiss or EU passport of applicant's spouse/partner/parent and proof of family relation (marriage/birth certificate, confirmation of registered partnership).

## File requirements:

 Printed Schengen visa application form, fully completed, dated and signed by the applicant. Please fill in and **print** your online application as well as **book your appointment** on: <u>www.swiss-visa.ch</u>.

Applications of minors (under 18 years of age) need to be signed by both parents and copies of the parent's passports as well as custody agreements need to be enclosed.

- 2. Two identical recent passport sized photographs. Please consult the list of <u>photo requirements</u>. Digital photo files and photocopies will not be accepted.
- Original valid passport or travel document. (Passport must be valid for at least three months beyond the planned stay, been issued within the previous ten years and have at least two blank visa pages.)
- 4. Copy of valid passport or travel document (photo, data and signature pages only).
- 5. Proof of legal residency in Israel, e.g. valid Israeli resident/work visa, Israeli ID.
- 6. If applicable, all previous Schengen visas issued within the past 5 years.
- 7. If applicable, a valid, issued visa for the country visited after leaving the Schengen territory.
- 8. Copy of flight reservation.
- 9. Letter of invitation issued by the host in Switzerland, dated and signed, containing the following information:
  - Host: Full name, residential address, telephone number and email address
  - Guest: Full name, date of birth, passport number
  - Duration of stay in Switzerland
  - Explanation/proof of relation between host and invited guest
  - Copy of host's passport and if applicable resident permit
- 10. Proof of sufficient financial resources: bank statements (previous 3 months), listing applicant's full name and address. A minimum of ILS 350.00 per day is required to cover expenses.

If applicant is not in a position to prove adequate financial resources, additional information/documentation will be requested from the host in Switzerland. This may include an official declaration of guarantee, certified by Swiss authorities. Guests will be informed on further requirements at the time of their appointment at the Embassy.

- 11. A recent letter from applicant's employer (stating position and salary) or school (confirming enrolment).
- 12. Copy of travel insurance policy (in English), issued for the Schengen territory and confirming a minimum coverage of EUR 30'000 for each of the following occurrences:
  - Emergency medical expenses
  - Emergency hospital treatment
  - Repatriation for medical reasons
  - Repatriation of mortal remains
- 13. Visa fee: please check the <u>website</u> for current fees. Visa fees are payable in exact cash or by Visa or Diners credit card. No fees apply for spouses and children of Swiss and EU/EFTA citizen and for children under the age of six.

## Please be aware that the Embassy of Switzerland:

- Does not accept incomplete application files or files that do not allow a minimum of 10 – 15 business days for processing.
- Does not accept applications for tourist visas of applicants not legally residing in Israel.
- Does not give information on pending files.

- May request additional documentation at any time.

June 2023