

STUDENT

File requirements:

- 1. Three <u>visa application forms</u> (National visa type D), fully completed, dated and signed by the applicant.
 - Incomplete application forms will not be accepted. Please indicate your email address and contact telephone number.
 - Applications of minors (below 18 years of age) have to be signed by both parents. In relevant cases, custody agreements may be requested.
- 2. Four identical recent passport sized photographs. Please consult the list of <u>photo</u> requirements.
 - Digital photo files and photocopies will not be accepted.
- Original valid passport or travel document.
 (Please be aware that the passport or travel document must have at least two empty pages at the time the entry visa is issued.)
- 4. Two copies of valid passport or travel document (photo, data and signature pages only).
- Two copies of confirmation/matriculation letter, issued by the educational institution in Switzerland, with indication of language the courses are conducted in as well as number of study courses per week.
- 6. Two copies of confirmation of payment of school/university tuition fees.
- 7. Two copies of statement containing exact details of income and assets, with official proof and/or bank statements (last three months).
 In case of parental or third party financial support, please provide two copies of letter of support, two copies of sponsor's passport, two copies of proof of income and/or assists and/or bank statements (last three months).
- 8. Two copies of all previous diplomas and high school certificates.
- 9. Two copies of resume / CV (biographical data, schools attended, etc.)
- 10. Two copies of brief essay on the applicant's future plans.
- 11. Proof of accommodation (lease contract, confirmation by educational institution on boarding arrangement, sub-lease contract incl. copy of passport of the lessor and copy of lease agreement, or approval by the landlord), or proof of temporary accommodation.
- 12. There is no visa fee for student visa applications.

Applications for the purpose of studying in Switzerland will be forwarded for processing and approval to the competent <u>Cantonal Office of Migration</u> in the Canton the applicant wishes to study.

Processing time: Applications are generally processed by the Cantonal Offices of Migration within **8 – 12 weeks.**

Please be aware that the Embassy of Switzerland:

- Does not accept incomplete application files
- Does not give information on pending files
- May request additional documentation at any time