



## Checklist for a student visa

If you are resident (national or foreigner) of Ethiopia planning to study in Switzerland you can apply for an entry visa at the Embassy of Switzerland in Addis Ababa.

You can submit your visa application by appointment only. Please book your appointment by calling or writing to the Embassy.

If your documents are not in a Swiss language (German, French, Italian), English or Spanish, they need to be translated in one of the aforementioned languages.

Please submit the documents in the exact order given below, please do not staple any documents:

<b>Passport</b> or official travel document: issued within the last 10 years; with at least three months validity after the scheduled return and with at least 2 blank pages Original and 2 photocopies of passport (photo, personal data and signature page only)	<input type="checkbox"/>
Foreign nationals residing in Ethiopia: <b>Resident permit</b> with validity of at least 3 months after the planned stay in Switzerland Original and 2 photocopies	<input type="checkbox"/>
3 identical recent <b>passport photos</b> (please consult the requirements on the <a href="#">website</a> )	<input type="checkbox"/>
3 <b>national (type D) visa application forms</b> duly completed in German, French, Italian, English or Spanish, signed by the applicant.  In case of minors (under 18 years of age): both parents will need to sign. Additionally, following documents need to be submitted: - birth certificate - a letter of consent from the parents - copy of both parent's passport	<input type="checkbox"/>
<b>Letter of admission</b> to the university/school in Switzerland. Original and 1 copy	<input type="checkbox"/>
<b>Diplomas and certificates</b> , along with translations if applicable Original and 2 copies	<input type="checkbox"/>
<b>Motivation letter</b> stating the objectives of the study signed and dated by the applicant. Original and 1 photocopy	<input type="checkbox"/>
<b>Proof of payment</b> of the Swiss university/school fees or proof of exemption from the Swiss university/school fees. Original and 1 copy	<input type="checkbox"/>
<b>Proof of financial means</b> (bank statements, bank certificates, etc.) Original and 1 photocopy If sponsored: a signed and dated sponsorship letter will have to be submitted along with a copy of the sponsor's passport (pages with photo, personal data and signature only) and his/her bank statements. Original and 1 photocopy	<input type="checkbox"/>
<b>Curriculum Vitae</b> Original and 1 copy	<input type="checkbox"/>

<b>Proof of languages skills</b> such as TOEFL or IELTS certificates. German, French or Italian language certificates, if available. Original and 2 copies	<input type="checkbox"/>
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**Please note that:**

The Embassy of Switzerland reserves the right to ask for additional documents and/or for a personal interview.

Visas for Students with the purpose of Study in Switzerland are **free of charge**.

To be noted that the final decision if the visa fee is waived is taken by the Embassy of Switzerland.

The complete application will be forwarded to the [cantonal immigration authority](#) for decision. The procedure takes at least 8 -12 weeks. Once the application has been approved, you will have to submit your original passport or travel document together with the authorization to this Embassy during the opening hours without prior appointment in order to obtain your visa. The passport can be picked up the following working day.

No copies are made on your behalf and incomplete applications will not be accepted.

Please read the legal notice regarding leaving Switzerland after completion of studies. Not applicable if the goal of the studies is to achieve a Swiss tertiary degree.