



## Academic intern – Political, economic and cultural section / Hong Kong

100% / Hong Kong

This internship will give you an insight into the diplomatic activities of the FDFA within a consulate general. Your tasks will include assisting the diplomatic team in its work. You will also have the opportunity to familiarize yourself with various foreign policy instruments.

### Tasks

- Communication: Creating and editing the monthly press review.
- Political and economic affairs: assist the Consul General and its deputy, and write reports.
- Culture and Public Diplomacy: assist the Deputy Consul General with projects (project management, communication, design, report writing).
- Edit and publish daily social media posts.
- Networking: Attend networking events with a Swiss connection upon request of the Consul General and his deputy.

### Requirements & Skills

- University degree (BA and/or MA)
- Mother tongue D, F or I with very good command of a second Swiss national language and strong written and spoken English skills.
- Excellent proficiency in IT tools (e.g., Microsoft Office Suite, Canva) and social media platforms (Facebook, Instagram, LinkedIn).
- Strong organizational and multitasking abilities.
- Solid intercultural competences. Knowledge of Chinese culture is a plus.
- Residence in Switzerland

### Submission and Contact:

Please submit your application to [hongkong@eda.admin.ch](mailto:hongkong@eda.admin.ch) with an up-to-date CV, a motivation letter in English or in a Swiss national language, references and other relevant documents (certificates, etc.).

Application deadline: 29.06.2025

Start date: 01.09.2025

Contract duration: 7 months

For further information, please contact Mrs. Françoise Killias Zillweger, Deputy Consul General, [francoise.killiaszillweger@eda.admin.ch](mailto:francoise.killiaszillweger@eda.admin.ch)

### Informations on the employer

The Consulate General of Switzerland in Hong Kong represents Swiss interests in the Special Administrative Regions of Hong Kong and Macau. With a staff of around ten, it is active in political, economic, cultural and consular affairs. For further information: [www.eda.admin.ch/hongkong](http://www.eda.admin.ch/hongkong); <https://www.facebook.com/SwissConsulateHongkong/>.

Please read carefully the [requirements](#) for academic internships. The requirements listed must be met in order to apply.