



Checklist for Schengen Visa: EU/SWISS/EFTA family members (visiting family, friends, tourism)

Please submit the documents in the exact order given below, please do not staple any document.	☒
Visa application form: ➤ Completed and signed by the applicant ➤ The visa application form is free of charge and can be downloaded from the website: https://www.sem.admin.ch/sem/en/home/themen/einreise/visumantragsformular.html Important information for minors (under the age of 18) Both parents must sign the visa application form and the following additional documents are required: a) The birth certificate of the minor (containing both parents names). If the document is not in German, English, French or Italian, a translation by an official translator in one of those languages is needed. b) Copies of passports from both parents c) Consent letter of parents who do not travel with minor, certified by a Canadian authority. d) The relevant court documents, if only one parent has guardianship. e) Death certificate, if one of the parents passed away.	☐
Valid national passport: ➤ Your original passport valid at least three months beyond the intended stay, issued within the previous ten years. The passport must have at least two blank visa pages	☐
A photocopy of your passport (photo, data and signature pages only). If applicable, a copy of your previous Schengen visas, including related entry/exit stamps.	☐
One passport size picture: ➤ One loose passport color photo according to requirements.	☐
Proof of residency: ➤ A photocopy of your proof of residency in Canada (PR card, both sides copied on one sheet OR Canadian work or study permit and visa in your passport) valid for at least three months after the date of re-entry to Canada.	☐
Flight reservation: ➤ A copy of your confirmed flight reservations showing how you get to the Schengen area and how you exit the Schengen area. The applicant's name and airline reservation must be visible	☐
Proof of family relationship , as applicable ➤ Spouse: Copy of the marriage certificate ➤ Child under 21 or dependent: Copy of birth certificate showing parents' names ➤ Dependent parent or grandparent: Copy of birth certificate of the person holding Swiss, EU or EFTA nationality with parents' names	☐
One Photocopy of the Swiss/EU/EFTA citizen's passport	☐