



SMALL PROJECTS APPLICATION FORM

Please be concise and restrict your response to the available space; further details may be elaborated in the following pages.

DETAILS OF THE ORGANISATION

Name of Organisation	Registration Date
	Place of Registration
	Registration Number
Status of organisation	
Name of Organization's focal person	Email address
	Phone number

Principal objective of the organisation (maximum 40 words)
Brief overview of the organization: experience, donors, and partnerships (maximum 40 words)
Previous engagement with the Swiss Embassy (If yes, when, nature of partnership and how much funds was received) (maximum 40 words)

INFORMATIONS ON PROPOSED PROJECT

Name of Project (maximum 30 words)	Details of focal Person
	Name
	E-mail
	phone
What are the objectives of the project? (maximum 40 words)	Region of execution
	Town of execution
	Commencement date
	Duration
	Cost of Project
Details on Beneficiaries (Number and type)	Amount solicited
	Own funds
	Co-funding

What will be the main activities carried out as part of the project and how will they be accomplished? (80 words maximum)
Implementation timeline (maximum 80 words)

ORGANIZATION DETAILS
Briefly introduce your organization by describing its history, mission, and main activities. Also mention any major projects that have already been completed, in bullet point form. (maximum 500 words)

List your main institutional, technical, or financial partners, as well as your current or past sources of funding, in bullet point form (maximum 200 words).

BANK DETAILS			
Name of Organisation (As it appears on your bank attestation)			
Name of Bank Account in Cameroon			
Account No.			
IBAN - SWIFT			
Name and function of Signatories			
Name		Function	Tel
1			
2			

PROJECT DETAILS

Full Project Details:

In strict accordance with the guidelines for small projects of the Swiss Embassy, and in alignment with our priorities for the current year, please provide a comprehensive explanation of the project. The description should clearly outline: the objectives, activities and outputs, purpose and long-term impact. (Max 1000 words)

Would you be willing to share one or more posts about your project with the Swiss Embassy in Yaoundé for publication on our social media channels?

LOGICAL FRAMEWORK

(Indicate the three main objectives of your project, i.e., the outcomes, then fill in all the boxes to describe them as best as possible.)

Objective 1				
Description	Outputs	Indicator	Means of verification	Assumptions

Objective 2				
Description	Outputs	Indicator	Means of verification	Assumptions

Objective 3				
Description	Outputs	Indicator	Means of verification	Assumptions