**Regional Consular Center** Visa Section

# Schengen visa for spouse and registered partner of a Swiss citizen

## Online application and appointment system

The visa application procedure is facilitated for spouses and registered partners of Swiss citizens. Spouses and registered partners of Swiss citizens can submit their application for a Schengen visa during the opening hours at the Consular Agency in Phnom Penh with prior appointment.

Kindly submit an online visa application and book an appointment online with following link: swissvisa. Each applicant has to make an individual appointment. Personal appearance is required to submit the complete signed application with the supporting documents, to collect the fingerprints and to settle the postal fee.

## **Documentary requirements**

#### 1. Visa application form, original:

Duly filled out, dated and signed by the applicant. Filling out the visa application form is possible online.

It is mandatory that the mentioned data information on the Schengen visa application form such as addresses, phone numbers etc. are identical with the personal data of the applicant. If this requirement is not fulfilled the visa application will be refused.

#### 2. One passport-sized pictures 3.5 cm x 4 cm:

- · Color photo on a white background
- Format 3.5 cm x 4 cm
- Taken from the front; without obstruction
- Recent (less than 6 months old)

The photo must be a close-up of your head and the top of your shoulders so that your face take up 70-80% of the photograph.

#### 3. Passport, original:

Valid for at least three months after the end of the planned stay in Switzerland or another Schengen Member State, at least two blank pages. Please present previous passports if available.

### 4. Passport, copies:

- One photocopy of the passport (personal data page)
- One photocopy of previous Schengen visas

- Copy of the entry confirmation of the marriage in the Swiss civil registry:
  - Not older than six months
  - Not required if you are registered in the Register of the Swiss Abroad.

Click here for more information on how to order civil status documents

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G.P.O. Box 821, Bangkok 10501

Phone: +66 2 674 6900, Fax: +66 2 674 6901 bangkok.visa@eda.admin.ch. www.eda.admin.ch/bangkok

Fees: The visa application is free of charge. The <u>postal fees</u> to the Regional Consular Center Bangkok are applicable.

Further information: The submission of a travel and health insurance and a flight reservation is not required.

Procedure: The application will be sent to the Regional Consular Center in Bangkok by weekly courier for decision and the passport will usually be returned to Phnom Penh the following week. The exact pick up date of the passport will be communicated to you by the Consular Agency in Phnom Penh.

Documents in Khmer language must be translated into English or into one of the Swiss national languages (G, F, I) by one of the accredited translation office.

<u>Click here for the list of accredited Translation Offices in Cambodia</u>

If submitting documents to prove family relationships from countries other than Cambodia, legalization from competent Embassy or Consulate is required.

Bangkok, January 2025